

STATEMENT OF ASSURANCES FOR PROFESSIONAL-TECHNICAL EDUCATION

Directions: Read carefully each of the 3 5 assurances. This Statement of Assurances applies to all state and federal professional-technical funding and activity including Requests for Proposals (RFP) from the Division of Professional-Technical Education. IT MUST BE SIGNED AND DATED by the superintendent AND RETURNED to the Division office by February 15.

UPON ACCEPTANCE OF PROFESSIONAL-TECHNICAL EDUCATION FUNDS, THE SCHOOL DISTRICT AGREES TO THE FOLLOWING:

Fiscal Assurances

- (1) Use funds made available from the State Division of Professional-Technical Education to supplement, and to the extent practicable, increase the amount of local funds that would, in the absence of such funds, be made available for the uses specified in the local plan and local application. In no case may Federal funds from the State Division of Professional-Technical Education supplant state or local funds.
- (2) Provide for such fiscal control and fund accounting procedures as may be necessary to assure the proper accounting for funds paid to the school district.
- (3) Not expend funds to acquire equipment, including computer software, in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity, its employees, or any affiliate of such an organization.
- (4) Not use funds received under the Perkins III Act to provide professional-technical education programs to students prior to the seventh grade.
- (5) Not use funds made available under Perkins III to mandate that any individual participate in a professional-technical education program, including a professional-technical education program that requires attainment of a federally funded skill level, standard, or certificate of mastery.
- (6) Not use Perkins III funds for the purpose of directly providing incentives or inducements to an employer to relocate a business enterprise from one State to another State if such relocation will result in a reduction in the number of jobs available in the State where the business enterprise is located before such incentives or inducements are offered.
- (7) Perkins III funds may be used to pay for the costs of professional-technical education services required in an individualized education plan developed pursuant to section 614(d) of the Individual with Disabilities Education Act and services necessary to the requirements of section 504 of the Rehabilitation Act of 1973 with respect to ensuring equal access to professional-technical education.
- (8) Audit expenditure of professional-technical education funds to identify:
 - a. Programs which received funding
 - b. The amount of funds received by individual programs
 - c. How the funds were expended (in accordance with the Single Audit Act)

Program Assurances

- (9) Provide access to the Division of Professional-Technical Education, the federal grantor agency, Comptroller General of the United States, Idaho State Legislature, or any of their duly authorized representatives, to any of the school district's books, documents, or records which are directly pertinent to this specific Contract. Access to records includes the right to review, audit, inspect, and make excerpts and transcriptions.
- (10) Provide professional-technical education programs that are of such size, scope, and quality as to bring about improvement in the quality of education offered by the school district.
- (11) Provide qualified personnel for the projects and special services funded by the State Division of Professional-

Technical Education.

- (12) Assess the special needs of students participating in programs receiving assistance with respect to their successful completion of the professional-technical education program in the most integrated setting possible.
- (13) Provide supplementary services to students who are members of special populations including, with respect to individuals with handicaps, when appropriate, (a) curriculum modification; (b) equipment modification; (c) classroom modification; (d) supportive personnel; and (e) instructional aides and devices.
- (14) Establish effective procedures, including an expedited appeals procedure, by which parents, students, instructors, and area residents concerned will be able to directly participate in local decisions that influence the character of programs affecting their interests.
- (15) Provide professional-technical education programs and activities for persons with disabilities in the least restrictive environment in accordance with Section 612(5)(B) of the Individuals with Disabilities Education Act and, whenever appropriate, as a component of the Individualized Education Program developed under Section 614(d) of such Act.

Equitable Opportunity Assurances

- (16) Provide special population students enrolled in private secondary schools with access to professional-technical education programs/projects.
- (17) Provide relevant training and professional-technical education activities to males and females who desire to enter occupations that are not traditionally associated with their gender.
- (18) Provide, to the extent practicable, to individuals who are members of special populations equal access to the full range of professional-technical education programs available to individuals who are not members of special populations, including occupationally specific courses of study; work-based learning; apprenticeship programs; and comprehensive career guidance and counseling services. This provision prohibits discrimination on the basis of a student's status as a member of a special population group.
- (19) Provide individuals who are members of special populations with equal access to recruitment, enrollment, and placement activities.
- (20) Assist students who are members of special populations to enter professional-technical education programs and, with respect to students with disabilities, assist in fulfilling the transitional service requirements of Section 626 of the Individuals with Disabilities Act.
- (21) Afford the rights and protections guaranteed under Sections 612, 614, and 615 of the Individuals with Disabilities Education Act, with respect to professional-technical programs, to students with disabilities who have individualized education programs developed under Section 614(d) of such Act.
- (22) Afford students with disabilities, with respect to professional-technical programs, who do not have individualized education programs developed under Section 614(d) of the Individuals with Disabilities Education Act and who are not eligible to have such programs, the rights and protections guaranteed such students under Section 504 of the Vocational Rehabilitation Act Amendments of 1998. For the purposes of this Act, such rights and protections shall include making professional-technical education programs readily accessible to eligible individuals with disabilities through the provision of services described in subsection (c)(3).
- (23) Monitor the provision of professional-technical education for each student with disabilities to determine if such education is consistent with the individualized education program developed for such students under Section 614(d) of the Individuals with Disabilities Education Act.
- (24) Monitor the provision of professional-technical education to each student to ensure that disadvantaged students and students of limited English proficiency have access to such education in the most integrated setting possible.

Coordination Assurances

- (25) Coordinate professional-technical education planning for individuals with disabilities among appropriate representatives of professional-technical education, special education, and State vocational rehabilitation agencies.

- (26) Coordinate professional-technical education planning for special population students with Title I, Title I Migrant, and ESL programs.

Reporting Assurances

- (27) Provide requested information to the Division of Professional-Technical Education to enable the State Board for Professional-Technical Education to comply with the allocation guidelines.
- (28) Carry out, in good faith, the local Plan as described.
- (29) Submit a Certificate Regarding Drug-Free Workplace Requirements for State Institutions to the State Division of Professional-Technical Education. (Submission of this form to the Department of Education satisfies this requirement.)
- (30) Submit a Certificate Regarding Lobbying for Grants and Cooperative Agreements to the State Division of Professional-Technical Education.
- (31) Submit a Certificate Regarding Debarment, Suspension, and Other Responsibility Matters, Primary Covered Transactions, to the State Division of Professional-Technical Education.
- (32) Submit reports and other information as required by the Division of Professional-Technical Education, within the dates established, and maintain documentation in the school district as required.

Equipment/Inventory Assurances

- (33) Maintain an inventory of equipment purchased with professional-technical funds as outlined in EDGAR; which includes exercising reasonable care and safekeeping of the equipment.
- (34) Use the equipment in the program for which it was intended. Use other than to carry out the purposes for which it was intended will: (a) be incidental to that use; (b) not interfere with that use; and (c) not add to the cost of using that equipment for the purposes for which it was purchased.
- (35) Obtain approval from the Division prior to any diversion, sale, or trade-in of equipment purchased with funds provided in whole or in part by the Division.

CERTIFICATION OF ASSURANCES

I certify that the above assurances will be complied with and those programs, services and activities approved will be conducted in accordance with the Carl D. Perkins Vocational and Applied Technology Education Amendments of 1998, General Education Provisions Act (GEPA), General Education Provisions Act Enforcement Regulations, OCR Guidelines, Education Department General Administrative Regulations (EDGAR), OMB Circular A-87, OMB Circular A-133, the State Plan for Professional-Technical Education, and the Governing Rules and Policies of the State Board for Professional-Technical Education.

I do hereby certify that to the best of my knowledge all information contained in this application is true and correct.

School District Superintendent

District Number

Date